

# Oak Creek Water District

**“Serving West Sedona Since 1953”**

90 Oak Creek Blvd  
Sedona, AZ 86336

Date: January 17, 2025

RE: General Manager Report

## **Financial**

The billing charges for December were \$45,200

Infrequent and one-time major expenses in January:

\$790 Upper Case Print/Freedom Mailing – Newsletter

\$430 CTS Annual Copy Machine Contract

Infrequent and one-time major revenue for January:

None

## **Operations**

-APS overcurrent ruined VFD @ Panorama tanks. Patton installed new drive for pump.

-Summit working 2-3 places at once, work is slow in places and unable to continue until other work finished first.

-Meter quotes received from the new badger distributor.

## **Management**

**USDA Grant/Loan Update:** 75% of Section A has been completed. Summit is installing the trunk line from SR 89A up Saddlerock Circle and Rockridge Drive to the storage tanks. Panorama Blvd will be started shortly. USDA approved a change order of quantities to proceed with a new fence for Well Sites 2/3 and for shade cover over various arsenic treatment components. It was a net decrease in the Summit Contract by \$1,520. Additional calls to Walker & Armstrong asking for the start date of the required Audit.

**Lead and Copper Inventory:** No official answers have come down to us in regards verification for non-lead lines. We are logging in all calls until we receive answers. To date two customers have requested lead sample tests.

**Saddlerock Crossing:** Summit Construction to install tees at locations requested by the developer. This will avoid tapping into the new water main. Steve Wene has been contacted to start the discussion about hookup fees and a future line extension agreement. Found history of current hookup fees; Tom Bourassa was involved in that with A.C.C.

**Sedona Lofts:** City staff were to send RFP last month. Nothing on their website.

**5-Year Rate Study:** Expect an official document before the end of the month. Proposed budget is based on the 2026 FY (July, 2025 – June 2026) revenue anticipated from the study, last years expenses and the 5 year capital improvement plan.

**Outstanding Leaks:** 140 Northview and 225 Airport/Valley View. Hydrant in Elks

**Oak Creek Domestic Water Improvement District  
Public Meeting - held at 90 Oak Creek Boulevard, Sedona, AZ  
December 17, 2024**

**1. Call to order and roll call:**

Called to order at 4:30 P.M..

Present: Bob Bareuther, Doug Bowen, Ed Dowling, Paul LeFevre, Creed Ostler, Paul Slevin,  
Chan Smith (All present.)

**2. Call to the Public for Item(s) not on the Agenda:**

Members of the public may address the Board regarding items not on the Agenda.

**3. Manager's Report:**

General Manager and Operation Manager updated the BOD - See attachment.

**4. Consent Agenda Items:**

- A. Approval of November Board Meeting minutes
- B. Approval of November financials.

**Ed Dowling made motion to approve minutes and financials. Seconded by  
Chan Smith/ All approved.**

**5. Regular Agenda Items:**

- A. Status Update and Discussion about USDA Grant/Loan Projects
- B. Status Update and Discussion on proposed budget. Tentative 2025-2026 budget to be advertised in January 2025, with Board voting in February 2025

**6. Executive Sessions:**

**7. Announcements:**

- A. Next Regular Board Meeting: January 21, 2025, at 4:30 P.M.
- B. Future Board agenda items.

**8. Adjournment:**

- Motion to adjourn/ 5:34/ Ed Dowling

**Respectfully submitted,  
Creed Ostler  
Secretary, Oak Creek Domestic Water Improvement District**

**OAK CREEK WATER DISTRICT  
PROPOSED 2025-2026 BUDGET**

<b>Operations</b>		<b>\$ 133,300.00</b>
Repairs to Plant - Contractor - Mains	\$ 15,000.00	
Repairs to Plant - Contractor - Electrical/Pumps	\$ 12,500.00	
Repairs to Plant - Contractor - Wells	\$ 10,000.00	
Operations: Materials and Supplies	\$ 19,950.00	
Operations: Tools and Shop	\$ 2,000.00	
Power Purchased	\$ 55,000.00	
Aid to Construction	\$ 250.00	
Insurance - Property and Liability	\$ 10,000.00	
Transportation Expenses	\$ 8,600.00	
 <b>Office</b>		 <b>\$ 111,400.00</b>
Az Sales and City Taxes	\$ 65,000.00	
Advertising - Mailings, Website	\$ 2,750.00	
Billing Expenses	\$ 23,000.00	
Telecommunications	\$ 13,000.00	
Office Utilities	\$ 3,800.00	
Office Supplies/Equipment	\$ 1,450.00	
Officers Insurance	\$ 2,400.00	
 <b>Contractual Services</b>		 <b>\$ 29,900.00</b>
Contractual Accounting/Auditing	\$ 10,000.00	
Contractual Legal	\$ 10,000.00	
Contractual Lab Testing	\$ 3,700.00	
Contractual Monitoring & Security	\$ 4,200.00	
Contractual Management	\$ 2,000.00	
 <b>Personnel</b>		 <b>\$ 194,500.00</b>
Salaries and Wages	\$ 166,500.00	
Employer Taxes 8.35% & Unemployment	\$ 15,000.00	
Benefits and IRA	\$ 10,000.00	
Insurance Works Comp	\$ 3,000.00	
 <b>Reserves &amp; Debt</b>		 <b>\$ 245,900.00</b>
Short/Long Term Reserves USDA Requirement	\$ 71,456.00	
USDA Loans (4 0 years at 1.325%/2.250% Interest)	\$ 174,444.00	
 <b>Total Expenses</b>		 <b>\$ 715,000.00</b>
 <b>Operations Revenue</b>		 <b>\$ 715,000.00</b>

<p><b>Public Hearing at 4:30pm on February 18, 2025: Proposed Budget</b></p> <p><b>Public Comments Prior to Board Voting</b></p> <p><b>Comments can be sent prior to the meeting at <a href="mailto:info@oakcreekwater.com">info@oakcreekwater.com</a></b></p>
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# Oak Creek Water District

Comparison of Proposed 2025 Rates to 2024 Rates

## MONTHLY USAGE CHARGE\*

Meter Size	2025 Base Rate	2024 Base Rate	Increase to Base Rate	Customer Percentage
3/4"	\$21.49	\$19.43	\$2.06	85%
1"	\$35.82	\$32.39	\$3.43	7%
1 1/2"	\$71.45	\$64.61	\$6.84	3%
2"	\$114.38	\$103.43	\$10.95	2%
3"	\$214.60	\$194.05	\$20.55	1%
4"	\$357.72	\$323.47	\$34.25	1%
6"	\$715.23	\$646.74	\$68.49	1%

\*Multi-Unit Monthly Charge is a 3/4" meter charge times number of units

## COMMODITY RATES:

Meter Size	2025	Per 1,000 gallons 2024	Increase
<b>3/4" Meter Residential</b>			
0 to 4,000 gallons	\$2.59	\$2.28	\$0.31
4,001 to 10,000 gallons	\$4.27	\$3.96	\$0.31
Over 10,000 gallons	\$5.36	\$5.05	\$0.31
<b>3/4" Commercial, STR's &amp; Irrigation</b>			
0 to 12,000 gallons	\$4.27	\$3.96	\$0.31
Over 12,000 gallons	\$5.36	\$5.05	\$0.31
<b>1" Meter Residential</b>			
0 to 4,000 gallons	\$2.59	\$2.28	\$0.31
4,001 to 15,000 gallons	\$4.27	\$3.96	\$0.31
Over 15,000 gallons	\$5.36	\$5.05	\$0.31
<b>1" Meter Commercial, STR's &amp; Irrigation</b>			
0 to 15,000 gallons	\$4.27	\$3.96	\$0.31
Over 15,000 gallons	\$5.36	\$5.05	\$0.31
<b>1 1/2" Meter Residential</b>			
0 to 4,000 gallons	\$2.59	\$2.28	\$0.31
4,001 to 25,000 gallons	\$4.27	\$3.96	\$0.31
Over 25,000 gallons	\$5.36	\$5.05	\$0.31
<b>1 1/2" Meter Commercial &amp; Irrigation</b>			
0 to 25,000 gallons	\$4.27	\$3.96	\$0.31
Over 25,000 gallons	\$5.36	\$5.05	\$0.31
<b>2" Meter Residential, Commercial &amp; Irrigation</b>			
0 to 40,000 gallons	\$4.27	\$3.96	\$0.31
Over 40,000 gallons	\$5.36	\$5.05	\$0.31
<b>3" Meter Residential, Commercial &amp; Irrigation</b>			
0 to 80,000 gallons	\$4.27	\$3.96	\$0.31
Over 80,000 gallons	\$5.36	\$5.05	\$0.31